PAPERLESS SUBMISSION OF FILLABLE PDF FORMS

Adobe Acrobat Reader 5.0 or later is required to complete fillable pdf forms. Click **here to install or update.*

If you have Adobe Acrobat or Google Drive installed on your mobile device, you can complete the form by clicking the link and sending the form to either Acrobat or Google Drive. From there, fill in all fields and submit according to the instructions. Otherwise, please follow the steps below.

1. **Download** the form you would like to complete.

   - ***On Your Laptop or Computer***: *Right-click (control-click for Mac & tap touchpad with two fingers on Chromebooks) the link to the form. Choose "Download Linked File" or "Save File As" & save to a location on your laptop or computer.*

   - ***On Your iPhone or iPad***: *Tap and hold the link to the form you'd like to complete. Choose "Download Linked File" from the pop-up menu.*

   - ***On Your Android Device***: *Tap and hold the link to the form you'd like to complete. Choose "Save As" and save the form to a location on your device.*

2. **Open** the form you just saved/downloaded.

   - ***On Your iPhone or iPad***: *tap the ⬇ icon at the top right corner of your screen, and select the form you just downloaded. You can also find the form in the Files app.*

   - ***On Other Mobile Devices & Chromebooks***: *Look in the file manager app on your device (My Files, Files, or File Manager).*

3. **Complete** all required fields.

4. **Save** your changes.

5. **Submit** the form according to the instructions provided therein.

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